

Minutes of the Special and Regular Meeting March 23, 2004

Twin Pines Senior and Community Center

CLOSED SESSION – 6:00 P.M.

A. Conference with Labor Negotiator, Jere Kersnar, pursuant to Government Code Section No. 54957.6

1. MMCEA

2. AFSCME

Attended by Councilmembers Warden, Feierbach, Mathewson, Bauer, Metropulos, City Manager Kersnar, City Attorney Savaree, Human Resources Director Dolan, Labor Negotiator Lee Finney. City Clerk Cook was excused from attending.

ADJOURNMENT at this time, being 6:50 P.M., this Closed Session was adjourned.

This meeting not tape-recorded or videotaped.

Terri Cook

City Clerk

STUDY SESSION, 6:53 P.M.

COUNCILMEMBERS PRESENT: Warden, Feierbach, Mathewson, Bauer, Metropulos

COUNCILMEMBERS ABSENT: None

Staff Present: City Manager Kersnar, Assistant City Manager Rich, City Attorney Savaree, Public Works Director Davis, Community Development Director Ewing, City Clerk Cook.

Discussion and Direction regarding Creek Maintenance and Easements.

Kathleen Phalen, City Engineer, reviewed the history of creek maintenance and easements related to Belmont Creek. She outlined the course of the creek, and noted that the watershed encompasses nearly the entire city limits. She reviewed creek stabilization and maintenance projects performed over the past several decades, as well as the hardscape developments along the watershed. She noted that Belmont

adopted Stormwater Master Plans in 1963 and in 1980, and she reviewed the 1982 Federal Emergency Management Association (FEMA) regulations related to properties in floodplains.

City Engineer Phalen stated that the 1992 National Pollutant Discharge Elimination System (NPDES) removed the control of the Belmont Creek from City to State jurisdiction, which also regulates discharges into the creek. She clarified that State permits are required for any maintenance or entry onto the creek, including any to be performed by the City, and she outlined the components of the permit requirements.

City Engineer Phalen reviewed work performed at Water Dog Lake over the years, and commented that future needs include a new master plan and desilting. She also reviewed previous projects along the creek in Twin Pines Park, and described the areas requiring additional work.

City Engineer Phalen stated that the City of Belmont holds ten easements along Belmont Creek. She clarified that these were originally obtained for future street and culvert projects, but stated that it was unlikely these would ever be performed due to strict State and Federal regulations.

City Engineer Phalen suggested the following issues be addressed as a way to maximize the use of time and resources:

- review City ordinances and codes relating to creek maintenance, and update where necessary to comply with State and Federal regulations.
- incorporate NPDES's Best Management Practices into the General Plan.
- vacate easements as requested by property owners, since they are no longer needed.
- develop a new stormwater plan, addressing needs both at Water Dog Lake and at Belmont Creek within Twin Pines Park .

In response to Council questions and comments, City Engineer Phalen clarified that the need for culvert work should be addressed in a future master plan. She noted that some of the future projects could be funded by grants. City Manager Kersnar clarified that the desilting work at Waterdog Lake was included in the list of Parks and Recreation capital projects, and could be funded through the stormdrain fund.

City Engineer Phalen also responded that an education program could address illegal dumping into private property drains. She noted that fertilizer was usually the main cause, which was a concern at Water Dog Lake. She described the composition and

uses of permeable pavement, and noted that this surface is usually used in areas of pedestrian access only, and was not appropriate for streets. She also responded that the General Plan requires the use of swails as a standard condition in some projects.

Council concurred that this was an interesting and informative presentation.

REGULAR MEETING

CALL TO ORDER 7:30 P.M.

ROLL CALL

COUNCILMEMBERS PRESENT: Warden, Feierbach, Mathewson, Bauer, Metropulos

COUNCILMEMBERS ABSENT: None

Staff Present: City Manager Kersnar, Assistant City Manager Rich, City Attorney Savaree, Public Works Director Davis, Community Development Director Ewing, City Clerk Cook.

Pledge of Allegiance

Led by Junior Girl Scout Troop 2664, Central Elementary, Joanne Izumizaki and Suzan Mannisto, Leaders.

PUBLIC COMMENTS AND ANNOUNCEMENTS

Gary Harris, Kollage School of Arts Board Member, announced Kollage's annual fundraiser, A Taste of Art, to be held on May 1. He gave a brief history of Kollage School, and outlined the number of students served in the areas of visual and performing arts. He added that Kollage also has after school and summer programs, and plans to expand to other communities.

Gail Gandolfi, on behalf of Belmont Arts Council and ArtShare, stated that the recent "Pot Party" fundraiser was successful, and that all of the pots decorated by Councilmembers had been sold.

Mary Ridge, Hiller Street, spoke regarding recent newspaper articles concerning Redevelopment Agency expenditures. She stated that residents have not had an opportunity to provide input on expenditures, and that project have been deferred, affecting property values. She requested that money not be diverted from the Redevelopment Agency area.

Wilma Kartman, Mountain View Avenue, spoke regarding the landscape plan for the Arco station. She commented that although she appreciated the improvements, she had concerns regarding the number and size of trees planned. She noted that these trees would have to be removed if the street were widened, and that it was important to stake the trees. She also commented that the inclusion of a bench in the landscape plan would encourage litter, and that Arco should be required to maintain the area.

Kathleen Beebe, Business Agent for AFSCME, on behalf of the employees of local Chapter 829, requested that any future Memoranda of Understanding stay within the confines of the bargaining process until an agreement has been reached.

COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS

Mayor Metropulos stated that there would be an adult poster contest for Belmont's Art and Wine Festival, and that the deadline was June 11. He also announced the City-sponsored Easter Egg Contest on April 10. He stated that he had attended the recent Holi Milan cultural festival held recently, as well as the Belmont-Redwood Shores School District's Read-A-Thon fundraiser for school libraries. He added that he participated in Challenge Day at Ralston School.

Councilmember Mathewson added that the Belmont Kiwanis Club would be providing children's fingerprinting and identifications at the Egg Hunt. He and congratulated Gail Gandolfi and other the organizers for the successful "Pot Party" event, which he attended.

CONSENT CALENDAR

Mayor Metropulos noted that at the request of members of the public, Items **4-D** (Resolution Granting Comcast Of California IX, Inc. A Franchise Extension To June 30, 2004) and **4-J** (Resolution Authorizing Acceptance of the City of Belmont's Investment Policy) would be removed from the Consent Calendar for separate consideration.

Councilmember Mathewson requested the removal of items **4-E** (Police Department/City Hall Project Monthly Update), **4-G** (Resolution Approving Plans and Specifications, Authorizing Advertisement for Sealed Bids, Approving Award of Contract to the Lowest Responsible Bidder for an Amount not to exceed \$767,000), **4-H** (Harbor Industrial Area Annexation Process and Resolution Concerning Relations with the Harbor Industrial Association), and **4-I** (Resolution Authorizing the City of Redwood City and their contractor to start construction at 7:00 a.m. on the Ralston Avenue Interchange) for separate consideration.

ITEMS APPROVED ON THE CONSENT CALENDAR:

Approval of meeting minutes: Regular and Joint Meeting With The Finance Commission of February 24, 2004; Special Meeting of February 27, 2004.

Motion to waive reading of Ordinances.

Approval of Resolution 9516 Accepting Work, Approving As-Built Plans, and Authorization to Issue a Notice of Substantial Completion for the Sanitary Sewer Rehabilitation Basins 9, 11, 12 and 15 Pipebursting, California Trenchless, City Contract Number 410.

Action: On a motion by Councilmember Bauer, seconded by Councilmember Mathewson, the Consent Agenda, as amended, was unanimously approved by a show of hands.

ITEMS REMOVED FROM CONSENT AGENDA FOR SEPARATE CONSIDERATION

Resolution Granting Comcast Of California IX, Inc. A Franchise Extension To June 30, 2004.

City Manager Kersnar stated that this resolution was the latest in a series of franchise extensions pending the completion of ongoing negotiations with Comcast, and that it was staff's hope that this would be the last extension.

Sam Horowitz, Ralston Avenue, requested clarification regarding the negotiations process, including who had negotiating authority, why negotiations had lasted almost one year when a model contract was provided, and what the date of the extension would be. He commented that Comcast was a monopoly.

City Manager Kersnar responded that Comcast was not a monopoly since RCN also possessed a franchise agreement in Belmont, but was not providing service. He noted that the City was also frustrated with the pace of negotiations, and clarified that the process has been complicated by the fact that the negotiations process began when AT&T was still the franchise owner. He noted that despite the slow pace of the process, cable services from Comcast would continue to be available to residents. He added that if the extension is not granted, Comcast could shut down and the City would have no cable service available. He clarified that the franchise extension date was June 30, 2004.

Action: Councilmember Mathewson moved to approve the resolution for the franchise extension to June 30, 2004.

Councilmember Bauer commented that rates were raised twice in the last year, service was not good, and there were no other options for Belmont residents. He suggested that these issues be addressed during negotiations.

Action: Councilmember Warden offered a friendly amendment to extend the franchise agreement to April 30, 2004 rather than June 30, 2004. Councilmember Mathewson accepted the amendment.

Action: On the original motion by Councilmember Mathewson, seconded by Councilmember Warden, Resolution 9517 Granting Comcast Of California IX, Inc. a Franchise Extension was unanimously approved, as amended to extend to April 30, 2004, by a show of hands.

City Manager Kersnar stated that Greg Rubens from the city attorney's office, and negotiator for the City's interest in the franchise, could be scheduled for an update at a council meeting prior to the April 30, 2004 deadline.

Resolution Authorizing Acceptance of the City of Belmont's Investment Policy

John Violet, City Treasurer, stated that he requested removal of this item for separate consideration since it was the first time he was presenting this policy as the new treasurer. He said that the City of Belmont and South County Fire Authority had been combined under one policy in the past, but at the request of the Fire Commission, there were now two identical policies, one for each agency. He noted that no changes had been made to the guiding principles of the investment policy in previous years in the areas of safety, liquidity, and return on investment.

Action: On a motion by Councilmember Bauer, seconded by Councilmember Mathewson, Resolution 9518, Authorizing Acceptance of the City of Belmont's Investment Policy, was unanimously approved by a show of hands.

Police Department/City Hall Project Monthly Update.

In response to Councilmember Mathewson's questions regarding technology for the new council chambers, Assistant City Manager Rich responded that the infrastructure would be in place for future expansion, but there were no funds currently available to install the hardware at this time. Councilmember Warden concurred that this technology would be helpful.

City Manager Kersnar clarified that technology enhancements were primary considerations for future enhancements in the new chambers, as money became available.

Resolution Approving Plans and Specifications, Authorizing Advertisement for Sealed Bids, Approving Award of Contract to the Lowest Responsible Bidder for an Amount not to exceed \$767,000, Approving a Construction Contingency not to exceed \$76,700, and Authorizing the City Manager to Execute a Contract for Sanitary Sewer Rehabilitation - Basins 4 & 5, Downtown and Central Neighborhoods, City Contract Number 456.

In response to Councilmember Feierbach, Public Works Director Davis stated that the community benefit would be the repair and replacement of deteriorating lines to ensure the integrity of the sanitary sewer system. He added that this project was being paid from proceeds of the sewer bond fund.

City Manager Kersnar stated that staff would be presenting a more comprehensive report on the status of this multi-phase project at a subsequent Council meeting. Councilmember Warden requested that the report include information regarding the water use timeframe utilized for calculating sewer tax fees.

Action: On a motion by Councilmember Feierbach, seconded by Councilmember Warden, Resolution 9519, Approving Plans and Specifications, Authorizing Advertisement for Sealed Bids, Approving Award of Contract to the Lowest Responsible Bidder for an Amount not to exceed \$767,000, Approving a Construction Contingency not to exceed \$76,700, and Authorizing the City Manager to Execute a Contract for Sanitary Sewer Rehabilitation - Basins 4 & 5, Downtown and Central Neighborhoods, City Contract Number 456, was unanimously approved by a show of hands.

Harbor Industrial Area Annexation Process and Resolution Concerning Relations with the Harbor Industrial Association

In response to Councilmember Mathewson's questions regarding the proposed specific plan, Community Development Director Ewing responded that property owners in the unincorporated area had expressed a desire for continuity in land use and zoning for future annexation, and that a specific plan would be a good tool to address those needs. He clarified that the cost to develop a plan would likely be under \$50,000, and could be funded by the Redevelopment Agency (RDA) by extending the Area to include the Harbor Industrial Area (HIA), or through the initiation of a Business Improvement District (BID), wherein the property owners would tax themselves for future improvements, including a specific plan.

Councilmember Bauer (liaison to HIA) stated that the annexation discussions were ongoing, and progress was being made.

Councilmember Feierbach (liaison to HIA) stated that the relationship with the HIA was amicable.

Action: On a motion by Councilmember Mathewson, seconded by Councilmember Warden, Resolution 9520, Concerning Relations with the Harbor Industrial Association, was unanimously approved by a show of hands.

Resolution Authorizing the City of Redwood City and their contractor to start construction at 7:00 a.m. on the Ralston Avenue Interchange.

Councilmember Mathewson expressed concern regarding taking action on this item prior to meeting with affected residents and businesses. Public Works Director Davis clarified that the intent of the meeting was only to provide information regarding the construction schedule and proposed detours. He noted that this resolution affected the small portion of the project within city boundaries, and that the remainder of the project was already affected by a 7:00 a.m. to 3:30 p.m. work schedule.

In response to Councilmember Feierbach, Public Works Director Davis reviewed the details of the project, and noted that only properties on the east side of the freeway would be impacted. He added that all properties would be accessible at all times.

Public Works Director Davis clarified that maintaining the construction time restrictions in the existing ordinance could potentially add time and cost to the project. He also clarified that if this were a City of Belmont Public Works project, it would be exempt from the ordinance. Because the City of Redwood City was the lead agency and construction manager for this project, a variance from the ordinance was required to adjust the hours.

Bill Dickenson, President, Sterling Downs Neighborhood Association, requested that staff meet with the neighborhood prior to any action on this resolution, and also requested that the existing ordinance remain in effect.

Public Works Director Davis advised that Council could defer action on this item at this time. He noted that construction was already under way, and that work was taking place within the Cal Trans right-of-way starting at 7:00 a.m.

Action: On a motion by Councilmember Warden, seconded by Councilmember Mathewson, to continue the matter to enable staff to meet with the affected residents as well as obtain information regarding additional cost and delays to the project if

construction hours are not changed, was approved by a roll call vote of 4-1 (Bauer, no).

PUBLIC/HEARINGS

Ordinance amending Chapter 22, Belmont Municipal Code, Article V, Construction of Curbs and Gutters, Sections 22-61 – 22-80.

City Attorney Savaree reviewed the changes that had been made to the ordinance as a result of previous Council direction. She noted that language had been added defining sidewalks and tripping hazards. She reviewed the provisions for initiating a project to construct sidewalks, whether by the City or by adjacent property owners. She clarified that under the provisions of the existing ordinance, adjacent property owners were responsible for the repair of sidewalks, and new language was added which required the property owner to repair a sidewalk if a tripping hazard existed.

City Attorney Savaree reviewed the process by which adjacent property owners would be notified of the need to repair or remove a hazardous sidewalk. She stated that the only exception to this provision were special pavement treatments located within the Redevelopment Agency (RDA) area. She clarified that the RDA would bear the cost of those repairs or replacement.

City Attorney Savaree gave a brief overview of provisions of the existing ordinance, and other minor changes.

In response to Councilmember Feierbach, City Attorney Savaree clarified that the requirement to install a sidewalk would be made by Council action or as a condition of approval of an individual project.

Mayor Metropulos opened the public hearing. No one requested to speak.

Action: On a motion made by Councilmember Warden, seconded by Councilmember Mathewson, the public hearing was unanimously closed by a show of hands.

In response to Councilmember Bauer's questions regarding noticing procedures, City Attorney Savaree stated that the procedures as outlined in the ordinance followed guidelines provided by State law.

Also in response to Councilmember Bauer, City Attorney Savaree stated that the 7 percent interest rate remained unchanged from the existing ordinance, but could be increased to 10 percent if desired. She recommended a fixed rate as opposed to a

variable rate. Finance Director Fil concurred that a variable rate could be complicated, and noted that, to date, the City had never had the need to impose a lien.

Action: On a motion by Councilmember Warden, seconded by Councilmember Bauer, to introduce an ordinance amending Chapter 22, Belmont Municipal Code, Article V, Construction of Curbs and Gutters, Sections 22-61 – 22-80, waive further reading, and set the second reading and adoption for April 13, 2004, was unanimously approved by a show of hands.

OLD BUSINESS

Biannual Review of Council Priority Calendar - Step Two: Ranking the Issues

Assistant City Manager Rich stated that this action was the second step of a three-step process for setting priorities for staff workload for the next six months. He stated that Council should discuss any additions, modifications, or deletions to the list, and whether or not any items should be dropped or placed "below the line" for prioritization. He described the ranking process, and the future adoption of the six-month calendar for staff workload.

Assistant City Manager Rich noted that staff recommended that Council rank the existing police station site, and recommended placing future planning for the Barrett Community Center "below the line".

Council and staff discussion ensued regarding details of ongoing and proposed new projects.

Councilmember Feierbach stated that she supported putting the General Plan Update on hold and to replace it with the Economic Development Strategy and Implementation. She also supported revisions to the zoning ordinance and the noise ordinance, and supported placing the Scoreboard item below the line. She commented that she had ideas for future changes to the Arts Commission, and suggested not adding youth commissioners at this time.

Councilmember Bauer expressed concern regarding budget constraints and staff impact of any new projects. City Manager Kersnar stated that the only critical new item would be site planning for the current police station property, since that site would soon be vacated when police staff moved into the remodeled city hall.

Councilmember Bauer stated that he supported adding no new projects as a means of conserving staff time. He noted that the scoreboard was a donated item that had little budgetary impact, and would have a positive impact for youth. He stated he did not

support pursuing the paper trails item or the initiation of a public works commission at this time.

Council and staff discussion ensued regarding the process and time commitment for updating the General Plan.

Councilmember Mathewson stated his concerns about the precedence for off-site advertising that the scoreboard issue would raise. He noted that if the Arts Commission were to be reformatted, he would not recommend adding youth commissioners at this time. He stated he would support a revision of the sign ordinance and an update of parking standards.

In response to Councilmember Feierbach's questions regarding the Art Dedication Fee item, staff clarified the details of the scope of the project, including an investigation of dedication fee structures used in other cities, and whether or not Council desired to pursue the same type of fee for Belmont. Councilmember Feierbach noted that there was no nexus between development and the requirement for public art. Councilmember Mathewson commented that since the Art in Public Places Policy had been developed and approved, he supported exploring funding options.

Action: On a motion by Councilmember Warden, seconded by Councilmember Mathewson, to place the General Plan Update "below the line", and instead to pursue an Economic Development Strategy, and deal with changes to the General Plan through the amendment process, was unanimously approved by a show of hands.

Action: On a motion by Councilmember Feierbach, seconded by Councilmember Mathewson, to place the donated scoreboard and off-site advertising "below the line", was approved by a roll call vote of 3-2 (Bauer/Metropulos, no).

Parks and Recreation Director Mittelstadt stated that there were budget issues related to the Teen Center Program expansion. Councilmember Bauer stated that Belmont should enhance opportunities for youth.

Assistant City Manager Rich clarified that the proposed youth in government project was initiated with a discussion of adding youth members to the Arts Commission, and has been expanded to exploring the formation of a full youth commission. He noted that it was the desire of the Arts Commission to add youth members to its commission.

Action: Councilmember Mathewson made a motion to place Youth in Government "below the line". Councilmember Warden seconded the motion.

Councilmember Warden stated that he received mixed reviews from adult Park and Recreation Commission members regarding the presence of youth commissioners. He stated he would support the formation of a full youth commission if there were no support to add a public works commission, but he was concerned about the burden on staff that two new commissions would create.

Councilmember Bauer stated that a public works commission would be costly, redundant, and would not add value, and that opportunities for youth were important.

Action: On the original motion to place Youth in Government "below the line", was approved by a roll call vote of 3-2 (Bauer/Metropulos, no).

Action: Councilmember Bauer moved to drop Paper Trails from the list to prioritize. This motion died for lack of a second.

Action: Councilmember Bauer moved to drop the formation of a Public Works Commission from the list to prioritize. This motion died for lack of a second.

Action: On a motion by Councilmember Mathewson, seconded by Councilmember Bauer, to leave the Tree Ordinance "below the line", was unanimously approved by a show of hands.

Assistant City Manager Rich clarified all the items remaining on the list that were to be prioritized. City Clerk Cook distributed the ranking sheets.

(Item continued following recess and subsequent agenda items.)

RECESS: 9:20 P.M.

RECONVENE: 9:30 P.M.

Belmont Library: 1) Status Report on Library Project; 2) Resolution Authorizing the City Manager to Execute a Professional Services Agreement with Field Paoli to Perform Design Development and Optional Construction Administration Services for the Belmont Library.

Mark Schatz, Field Paoli Architects, stated that the library design had been refined after receiving input from the library staff and the community. He reviewed details of the project, including adjacent park improvements, which included new playground equipment and landscaping. He added that the library was designed to preserve the large grove of trees on the parcel.

Finance Director Fil stated that the Parks and Recreation Commission approved the park design, and the entire project had received Planning Commission approval. He reviewed the project schedule, which included the development of construction documents, permit approval process, and bid procedures. He stated that the project should be ready for bid in the fall, construction would begin in early 2005, with completion in the spring of 2006.

Finance Director Fil noted that \$352,000 in private contributions had been received to date, with a total fundraising goal of \$650,000. He noted that this amount would enable the project to meet the goal of the larger building, as well as for furniture, furnishings, and collections.

Mr. Schatz reviewed details of the construction documents, cost estimates, building model, computer-animated walk-through, and project specifications. He noted that the fundraising committee could use the model and animated walk-through. He stated that discussions were already under way with City staff so that all construction conditions would be identified and met.

Mr. Schatz described the optional services available from his firm, including construction administration. Finance Director Fil reviewed the cost details of the estimated architectural services. He reviewed the estimated costs and revenue sources for the \$10,875,000 project, and noted that the larger 20,040 square foot library would be built.

In response to questions from Councilmember Warden, Finance Director Fil clarified that the project costs did not provide for a temporary library facility, and that developer in-lieu fees would be utilized for the park and playground improvements.

In response to Councilmember Bauer, Mr. Schatz reviewed the details of the community room, the Friends of the Belmont Library space, the tutoring rooms, and the computer lab. He also noted that, as a result of community input, a small café had been added to the project.

Judie Davis, on behalf of the Belmont Arts Commission, requested the inclusion of public art at the new library site, and stated that the Commission was committed to assisting with this process. She noted that two large trees to be removed for the new building could be used for a sculpture.

Finance Director Fil responded that the desire for public art could be incorporated into the pending fundraising effort. Mr. Schatz clarified that the upcoming development of the detailed project plans would be the appropriate time to integrate public art into the design, so that lighting and space needs could be addressed.

Joan Peceimer, Friends of the Belmont Library, thanked the City Council and the residents for their assistance with the plans for the new library. She announced that plans were under way for the formation of the "Furnish our Belmont Library" fundraising committee, and noted that the fundraising effort would begin during April's National Library Week activities.

Mayor Metropulos stated that the fundraising effort would be a good opportunity for people to get involved in the community.

Action: On a motion by Councilmember Warden, seconded by Councilmember Mathewson, Resolution 9521, Authorizing the City Manager to Execute a Professional Services Agreement with Field Paoli to Perform Design Development and Optional Construction Administration Services for the Belmont Library was unanimously approved by a show of hands.

Status of Hiller Street Safe Routes to School Traffic Calming Program.

Public Works Director Davis stated that staff met with the Sterling Downs neighbors to discuss alternatives for the traffic-calming program recently installed. He noted that staff was currently working on cost estimates on the various alternatives proposed by the neighborhood.

William Klieves, Hiller Street, stated that he had witnessed two close call accidents, and has observed an increase in speed since the installation of the new stop sign on Hiller. He requested that police patrol the area with a radar gun. He noted that a number of youths frequent the area.

Resolution Authorizing Three Miscellaneous Expenditures and the Transfer and Use of Contingency Funds

Community Development Director Ewing stated that although the items listed were minor in nature, approval from the Council Contingency Fund required Council approval. He noted that the three items were for the Mayor's State of the City expenses, Code Enforcement voicemail system, and the cost to place the Zoning Ordinance on the City's website.

In response to Councilmember Mathewson, Community Development Director Ewing stated that he would provide cost and timeline estimates to the Council for making Planning Commission staff reports available on the City's website.

Action: On a motion by Councilmember Bauer, seconded by Councilmember Feierbach, Resolution 9522 Authorizing Three Miscellaneous Expenditures and the

Transfer and Use of Contingency Funds, was unanimously approved by a show of hands.

Biannual Review of Council Priority Calendar - Step Two: Ranking the Issues (continued from earlier)

Assistant City Manager Rich reported the results of the Council rankings were as follows: (individual ranking sheets available in City Clerk's office). Community Development Department: 1) Parking Standards, 2) Revision of Zoning Ordinance definitions, 3) Noise Ordinance, and 4) Emmett House. He noted that there was only one item each for the City Manager, Finance, and Parks and Recreation Departments. He reported that the ranking for the Public Works Department was: 1) Public Works Commission, 2) Paper Trails, and 3) Creek Restoration.

Assistant City Manager Rich stated that a calendar of activities would be developed based on the rankings, which would be submitted for approval at the next Council meeting.

COMMISSION, COMMITTEE UPDATES, AND STAFF ITEMS

Cancellation of one Council Meeting during July or August

City Manager Kersnar stated that it has been the practice of City Council historically to cancel one meeting during the summer. City Manager Kersnar stated that the workload for the meeting just prior and following the cancelled meeting could be adjusted accordingly.

Council discussion ensued, and Council concurred to cancel the August 24 meeting.

ADJOURNMENT at this time, being 10:20 P.M.

Terri Cook

City Clerk

Meeting Tape Recorded & Videotaped

Tape #577